

# Agenda

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## Companies Scrutiny Panel

Date: **Thursday 28 February 2019**

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Time: **6.00 pm**

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Place: **Plowman Room – Oxford Town Hall**

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For any further information please contact:

**Stefan Robinson, Scrutiny Officer**

Telephone: 01865 252191

Email: [srobinson@oxford.gov.uk](mailto:srobinson@oxford.gov.uk)

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Companies Scrutiny Panel

## Membership

<b>Chair</b>	Councillor James Fry
	Councillor Craig Simmons
	Councillor Tom Landell Mills
	Councillor Richard Howlett
	Councillor Tiago Corais
	Councillor Chewe Munkonge

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# AGENDA

## Pages

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the previous meeting held on 12 December 2018.

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**4 ITEMS TO BE CONSIDERED IN PRIVATE - MATTERS EXEMPT FROM PUBLICATION**

Please note that Appendix 3 of the Quarter 3 Performance Report (item5) and the Oxford Direct Services Business Plan (item 6) are exempt from publication under the terms of Paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972. Accordingly, to consider this item, the Panel will be required to pass a resolution "That members of the public be excluded from the meeting on the grounds that their presence would involve the likely disclosure of exempt information."

**5 OXFORD DIRECT SERVICES QUARTER 3 PERFORMANCE REPORT**

To consider the Quarter 3 Performance Report for Oxford Direct Services, which will be presented to the Shareholder on 7 March 2019.

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**6 OXFORD DIRECT SERVICES BUSINESS PLAN**

To receive a verbal update on progress towards revising the ODS Business Plan.

**7 FUTURE MEETING DATES**

To note the dates of future meetings, which will be held at 6pm:

17 April 2019

3 July 2019

23 July 2019

17 October 2019

19 November 2019

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.