

# Agenda

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## Housing Panel (Panel of the Scrutiny Committee)

Date: **Thursday 3 October 2019**

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Time: **6.30 pm**

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Place: **Plowman Room - Oxford Town Hall**

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For any further information please contact:

**Tom Hudson, Scrutiny Officer**

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Email: [thudson@oxford.gov.uk](mailto:thudson@oxford.gov.uk)

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Housing Panel (Panel of the Scrutiny Committee)

## Membership

**Chair** Councillor Nadine Bely-Summers

### **Vice Chair**

Councillor Michael Gotch  
Councillor Richard Howlett  
Councillor Sian Taylor  
Councillor Elizabeth Wade  
Councillor Dick Wolff

The quorum for this Committee is three, substitutes are not permitted.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

## Pages

### 1 APOLOGIES

Substitutes are not allowed.

### 2 DECLARATIONS OF INTEREST

### 3 NOTES OF PREVIOUS MEETING

For the Panel to approve the record of the meeting held on 27 June 2019.

### 4 HOUSING PANEL WORK PLAN

For the Panel to note and agree its work plan, which can be adjusted to reflect the wishes of the Panel.

7 - 10

### 5 APPOINTMENT OF HOUSING PANEL CO-OPTEE

To appoint a tenant co-optee and consider its arrangements for co-option and the involvement of contributors.

Tom Hudson, Scrutiny Officer, will be available to present the report and respond to any questions.

11 - 14

### 6 HOUSING PERFORMANCE 2019/20 QUARTER 1

To consider the Housing Performance Report for 2019/20 Quarter 1 (April - June 2019).

Stephen Clarke, Head of Housing Services, will be available to present the report and answer any questions.

15 - 18

### 7 DATE OF NEXT MEETING

Meetings are scheduled as follows:

- 7 November 2019
- 5 March 2020
- 8 April 2020

All meetings begin at 6.00pm.

Also to note:

- 8 January 2020: Budget Review Group meeting to which Housing Panel members are invited

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.