

# Agenda

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## Scrutiny Committee

Date: **Tuesday 5 February 2019**

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Time: **6.00 pm**

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Place: **St Aldate's Room - Oxford Town Hall**

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For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Scrutiny Committee

## Membership

<b>Chair</b>	Councillor Andrew Gant
<b>Vice Chair</b>	Councillor Dr Joe McManners
	Councillor Mohammed Altaf-Khan
	Councillor Lubna Arshad
	Councillor Nadine Bely-Summers
	Councillor Steven Curran
	Councillor Dr Hosnieh Djafari-Marbini
	Councillor Alex Donnelly
	Councillor James Fry
	Councillor Pat Kennedy
	Councillor Mark Lygo
	Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

	<b>Pages</b>
<b>1 APOLOGIES FOR ABSENCE</b>	
<b>2 DECLARATIONS OF INTEREST</b>	
<b>3 CHAIR'S ANNOUNCEMENTS</b>	
<b>4 MINUTES</b>	7 - 12
<p><b>Recommendation:</b> That the minutes of the meeting held on 21 January 2018 be APPROVED as a true and accurate record.</p>	
<b>5 WORK PLAN AND FORWARD PLAN</b>	13 - 24
<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council). The Committee is asked to review and note its work plan for the remainder of the 2018/19 council year.</p>	
<b>6 REPORT BACK ON RECOMMENDATIONS</b>	25 - 26
<p>The City Executive Board considered the Committee's recommendation concerning the Joint Statutory Spatial Plan on 22 January 2019. Its response is attached.</p>	
<b>7 APPOINTMENTS TO THE HOUSING PANEL</b>	
<p>The Housing Panel has a vacant post (Liberal Democrat), and the Committee is recommended to appoint a new member for the remainder of the Council year.</p> <p>The Housing Panel also requires that a Chair be appointed by the Committee. This Chair must be a member of the Scrutiny Committee, and can be from any political group. As the Panel will be at its membership capacity, the Chair must be an existing member of the Housing Panel. For information, the next Housing Panel meetings are on 4 March and 8 April 2019.</p>	
<b>8 OXFORD RENT GUARANTEE SCHEME</b>	27 - 46
<p>The City Executive Board, at its meeting on 12 February will consider a report on the Oxford Rent Guarantee Scheme.</p> <p>This item provides an opportunity for the Committee to consider the report and make recommendations to the CEB if it wishes.</p>	

## 9 **GRAFFITI PREVENTION AND REMOVAL**

The Scrutiny Committee has requested a report to update them on the use of Street Art to reduce unwanted tagging in Oxford City.

The Committee is recommended to:

1. **Note** and **comment** on the report; and
2. **Include** any additional recommendations.

## 10 **REPORT OF THE BUDGET REVIEW GROUP 2019/20**

To endorse the report and recommendations of the Budget Review Group, before submission to the City Executive Board and Full Council on 12 and 13 February respectively. **The report will be issued as a supplement to this agenda.**

## 11 **DATES OF FUTURE MEETINGS**

The next meetings of the Scrutiny Committee and its panels are scheduled as follows:

### **Scrutiny Committee**

- 05 March 2019
- 02 April 2019
- 15 May 2019

### **Standing Panels**

- Housing Standing Panel: 4 March, 8 April
- Finance Standing Panel: 4 April, 01 July
- Companies Panel: 6 March

All meetings start at 6.00 pm

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.