

Agenda

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Scrutiny Committee

Date: **Tuesday 4 December 2018**

Time: **6.00 pm**

Place: **St Aldate's Room - Oxford Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair Councillor Andrew Gant

Vice Chair Vacancy

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Nadine Bely-Summers

Councillor Dr Hosnieh Djafari-Marbini

Councillor Alex Donnelly

Councillor James Fry

Councillor Pat Kennedy

Councillor Mark Lygo

Councillor Dr Joe McManners

Councillor Craig Simmons

Vacancy (to be agreed at Full Council on 26 November)

The quorum for this Committee is four, substitutes are permitted.

HOW TO OBTAIN A COPY OF THE AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum requirements. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

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- Viewed on our website – mycouncil.oxford.gov.uk
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AGENDA

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|----------|---|---------|
| 1 | APOLOGIES FOR ABSENCE | |
| 2 | DECLARATIONS OF INTEREST | |
| 3 | CHAIR'S ANNOUNCEMENTS | |
| 4 | APPOINTMENT OF VICE-CHAIR
The Committee is asked to elect a Vice-Chair for the remainder of the Council Year, which can be from any political group. | |
| 5 | MINUTES
To approve the minutes of the meeting held on 06 November 2018 as a true and accurate record. | 7 - 14 |
| 6 | WORK PLAN AND FORWARD PLAN
The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest <u>Forward Plan</u> (which outlines decisions to be taken by the City Executive Board or Council). The Committee is asked to review and note its work plan for the remainder of the 2018/19 council year. | 15 - 26 |
| 7 | REPORT BACK ON RECOMMENDATIONS
The CEB, at its meeting on 14 November, considered the No Local Connection Review Group's recommendations and the Committee's recommendations in relation to the Workplace Equalities Report. The CEB's response to both is attached. | 27 - 38 |
| 8 | IMPACT OF THE WESTGATE SHOPPING DEVELOPMENT
The Committee has requested a report on the impact the re-opening of the Westgate Centre has had on the local economy and the visitor experience. The following additional guests have confirmed their attendance as invited speakers: <ul style="list-style-type: none">• Brendan Hattam, Westgate Shopping Centre General Manager• Elaine Philip, Oxford City Council Markets Manager• Graham Jones, Oxford High Street Association | 39 - 48 |
| 9 | QUARTER 2 COUNCIL PERFORMANCE 2018/19
This item provides an opportunity for the Committee to consider the report, together with some additional Fusion Lifestyle data, and make recommendations to the CEB if it wishes. | 49 - 58 |

10 ANNUAL MONITORING REPORT 2017-2018

59 - 158

The CEB at its meeting on 18 December 2018 will consider the Annual Monitoring Report (AMR) . The AMR monitors the implementation of policies in the Core Strategy 2026 and the Sites and Housing Plan 2011-2026. Performance against Core Strategy Sustainability Appraisal Targets is also assessed. This item provides an opportunity for the Committee to make recommendations to the CEB if it wishes.

11 REPORTS FOR SCRUTINY COMMITTEE ENDORSEMENT

159 - 162

At its meeting on 12 November 2018, the Scrutiny Committee's Housing Panel considered a report concerning preparations being made for the Severe Weather Emergency Protocol (SWEP). The Committee is requested to endorse the report and its recommendation for submission to the City Executive Board on 18 December 2018.

12 APPOINTMENTS TO STANDING PANELS

The Committee is asked to agree the appointment of Councillors to vacancies on the following standing panels:

- 1 seat on Finance Panel (Labour vacancy)
- 1 seat on Companies Scrutiny Panel (Labour vacancy)
- 1 seat on Housing Panel (Labour vacancy): *Note, the additional Liberal Democrat vacancy will be appointed at the next meeting, as agreed by the Committee on 6 November 2018.*
- Chair of the Housing Panel (The Chair of the Housing Panel must be a member of the Scrutiny Committee, and can be from any political group).

13 DATES OF FUTURE MEETINGS

The next meetings of the Scrutiny Committee and its panels are scheduled as follows:

Scrutiny Committee

- 14 January 2019 (provisional)
- 05 February 2019
- 05 March 2019
- 02 April 2019
- 15 May 2019

Standing Panels

- Housing Standing Panel: 4 March, 8 April
- Finance Standing Panel: 06 December, 8 January, 9 January
- Companies Panel: 12 December, 03 January

All meetings start at 6.00 pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.